

CALL FOR QUOTATIONS FOR PURCHASE OF STATIONERY

Sir,

1. Please refer the list of stationery items required by Army Public School for academic session 2019-20 uploaded on school website.
2. This school intends to purchase/printing of stationery items as per list given below during the academic session 2019-20. You are requested to quote your rates and forward the quotations in a sealed envelope by 28 Feb 2019.

Ser No.	Item	Qty	Rate	Remarks
1	Admission Form (Prospectus)	2000 Nos		
2	Attendance Register Staff (as per sample)	04 Nos		
3	Attendance Register Students (as per sample)	100 Nos		
4	Ball Pen	100 Nos		
5	Brown Paper for covers laminated	200 Pcs		
6	Brush (000)	04 Nos		
7	Calculator	04 Nos		
8	Cash Book (as per sample)	02 Nos		
9	Cello Tape 1/2' Big roll	10 Nos		
10	Cello Tape 1' Big roll	10 Nos		
11	Cello Tape' Big roll	10 Nos		
12	Ceramic	02 Pkt		
13	Certificate Printed (as per sample)	2000 Nos		
14	Chalk white Dust free (as per sample)	400 Pkt		
15	Chart Paper big size	100 Nos		
16	Clip Board Plastic	10 Nos		
17	Coloured Sheets	25 Sheets		
18	DO Pads A4 Size	10 Pads		
19	Drawing Sheet	1000 Nos		
20	Dust Golden/Silver Pkts	04 Nos		
21	Duster for black board (as per sample)	100 Nos		
22	Enamel Paint Black	1/5 Kg		
23	Envelops white 4x9 (as per sample)	500 Nos		
24	Envelops white Printed 4x10 (as per sample)	500 Nos		
25	Envelops white 4x9 Printed (as per sample)	500 Nos		
26	Envelops white 4x10 (as per sample)	500 Nos		
27	Envelops cloth bonded 10x12 (as per sample)	200 Nos		
28	Envelops cloth bonded 12x16 (as per sample)	200 Nos		
29	Eraser Natraj	50 Nos		
30	Examination Copies 04 Pages	40000 Nos		
31	Examination Copies 12 Pages	30000 Nos		
32	Examination Copies 24 Pages	12000 Nos		

Ser No.	Item	Qty	Rate	Remarks
33	Fabric Colours Green/Orange	05 Each		
34	Fabric Colours White, Black, Sky Blue, Red & Yellow	03 Each		
35	Fevi stick	25 Nos		
36	Fevicol Pack	02 Kg		
37	File binder (as per sample)	20 Nos		
38	File Covers White (as per sample)	200 Nos		
39	File Covers Coloured (as per sample)	300 Nos		
40	File Tags	02 Bdl		
41	Flag Coloured (Corporate Flags)	10 Pads		
42	Flat brush	02 Sets		
43	Gate Pass Students	1000 Nos		
44	Graph Sheet (as per sample) Pads	50 Nos		
45	Gum paste 250 ml Btl	10 Nos		
46	Handmade Sheet Bright Colour	15 Nos		
47	High Lighter	10 Nos		
48	Identity Card Plastic students with holder	2500 Nos		
49	Index File	10 Nos		
50	Ink Pad	50 Nos		
51	Ink for Marker Pen	20 Btl		
52	Ink for White Board Marker Pen	20 Btl		
53	Invitation Card (as per sample)	3000 Nos		
54	Ivory Sheet	05 Sheets		
55	Leave Register (as per sample)	05 Nos		
56	Lesson Plan for Teachers (Junior Classes)	100 Nos		
57	Lesson Plan for Teachers (Senior Wing)	100 Nos		
58	Library Barrower Cards	3000 Nos		
59	Maps (as per sample)	5000 Nos		
60	Marker Pen	06 Nos		
61	Marker Pen Permanent	20 Nos		
62	Merit Certificate	1000 Nos		
63	Oil Colours	01 Box		
64	Packing Ribbon	03 Pkts		
65	Packing Sheet	30 Sheet		
66	Pad Letter Head A4 Size	10 Pads		
67	Paint Brus (round brush)	02 Set		
68	Paper Pin	30 Pkt		
69	Paper Clip	20 Pkt		
70	Paper For RISO Machine	300 Ream		
71	Perl Colour Pink, Green, Golden & Blue	15 Nos		
72	Pen Stand Good quality	04 Pieces		
73	Pen uniball	10 Nos		
74	Pencil	10 Pkts		

Ser No.	Item	Qty	Rate	Remarks
75	Punching Machine	02 Nos		
76	Register 160 Pages (as per sample	150 Nos		
77	Register 240 Pages (as per sample)	100 Nos		
78	Report Card A4 Printed Sheet	5000 Nos		
79	Ribbon 1" Red, Yellow, Green & Blue	04 Rolls		
80	Riso Ink Cartridge CV Black	06 Cart		
81	Riso Ink Cartridge Z Type	06 Cart		
82	Riso Machine master roll CV Type	06 rolls		
83	Riso Machine master roll Z Type	04 rolls		
84	Rubber Band 3"	05 Kg		
85	Rubber Sheet	02 Pkt		
86	Scholar Register	10 Nos		
87	School Diary	2600 Nos		
86	School Magazine	2550 Nos		
87	Scissor big size	04 Nos		
88	Scissor Medium Size	04 Nos		
89	Sealing Wax	05 Pkts		
90	Sketch Pen	04 Pkts		
91	Stapler Big Size	10 Nos		
92	Stapler Pin No 10	100 Pkts		
93	Stapler Size No 10	10 Nos		
94	Stapler Pin Big Size	25 Pkts		
95	Stock Register 159 Pages (as per sample)	10 Nos		
96	Sutli	10 Kg		
97	Tape Brown 2"	20 Nos		
98	Tape double sides big roll	05 Rolls		
99	Tape Red 1/2`	10 Nos		
100	Tar pin Oil	01 Ltr		
101	Thread Ball (as per sample)	200 Balls		
102	Thumb Pin Big Size	50 Pkts		
103	Thumb Pin small Size	100 Pkts		
104	White Board Marker Pen	30 Nos		
105	White Eraser (Whitener)	20 Nos		
106	Writing Pad A4/2	10 Pads		
107	Xerox Paper A-4 Size Century	150 Ream		
108	Xerox Paper (FS) Century	30 Ream		
109	Xerox Paper A-3 Size Century	02 Ream		